

3. SIM Inventory Management

3.1 Viewing the SIM Inventory

The SIM Inventory displays all SIM cards associated with your account. To access it:

- Click **SIMs** in the navigation menu.
- The SIM inventory list will be displayed.

SIM inventory list *SIM inventory navigation*

SIM inventory table columns *Inventory table columns*

3.2 Searching and Filtering SIMs

Use the search bar and filter options to find specific SIMs:

- Type a SIM/ICCID in the **Search** field.

Search and filter *Search and filter bar*

3.3 Adding a Single SIM

- Click the **Add SIM** button.
- Complete the required fields in the form.
- Click **OK** to confirm.
- The new SIM will appear in the inventory list.

Add SIM button *Add SIM button*

Add SIM form *Add SIM form fields*

3.4 Bulk Importing SIMs

To add multiple SIMs at once using a CSV file:

- Click **Actions > Import SIMs CSV**.
- Drag & Drop your CSV file, or Browse to upload it in the Bulk Import wizard.
- The file must include the correct headers for import.
- Click **Next**.

- Review for errors — you can download invalid rows to a new CSV and edit accordingly. Then click **Finish**.
- You can exit the bulk import wizard at any time by clicking outside the import window.

Actions menu *Actions dropdown*

Bulk import wizard *Bulk import wizard*

3.5 Editing SIM Details

- Locate the SIM in the inventory list.
- Click the **tickbox** to select the SIM.
- Click **Actions** to see the available update options (update status or device type, etc.).
- Click **CONFIRM** to save changes.

Edit SIM *Selecting a SIM and using Actions*

3.6 Changing SIM Status

You can activate, deactivate, suspend, or terminate individual SIMs:

- Select the SIM(s) using the checkbox in the inventory list.
- Click the **Actions** dropdown.
- Select the desired action (e.g. Activate, Suspend, Cancel).
- Confirm the action in the confirmation dialog.

Change SIM status *SIM status actions*

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